



## **ELSIE - VINEMAPLE R.F.P.D. # 11**

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### **Elsie-Vinemable Rural Fire Protection District Board of Directors Meeting June 13, 2023 Minutes**

#### **Pledge of Allegiance**

**Board members present:** Wayne Carmichael (Chair), Vivian McCann, Ed VanDyke, Sharon VanDyke

**Fire Department members present:** Mike Wammack, Hans Mulder

**Community Members present:** Sue Robinson, Kerry Walsh

**Wayne opened the meeting at 745 p.m.**

#### **Approval of May minutes:**

Vivian read the May minutes. Sharon moved to approve; Ed seconded. The motion was approved 4-0.

**Treasurer's Report.** Hans presented the budget report. A couple of things were noted:

1. In the reimbursement check to the Maintenance Account, there was \$14.95 for MochaHost for the Elsiefire.com domain name. We no longer need this domain name since we are working with Streamline who hosts our domain included in our annual fee. Going forward, this bill will not be paid by the maintenance account.
2. Similarly, there was a separate check in the amount of \$295 to Safe Domain for also hosting the elsiefire.org site. We voided that check, as Streamline hosts our domain.
3. Included in the reimbursement check to the Maintenance Account was a check for \$1334.07 to Chief Mike to reimburse for resort rooms at a recent conference. Kerry noted that it was standard practice in other organizations to submit details in advance regarding purpose of trip, participating personnel, etc., when requesting funding or reimbursement. The group agreed we implement this policy as well.
4. Wayne asked about the total amount of \$4829.19 paid into the College Fund for the cadets, inquiring about the breakdown of that amount amongst the cadets. Mike didn't have that info yet. On the same topic, Mike clarified that this amount was separate from the Hood to Coast income from 2023 that he had asked to give to the graduating senior

cadets. Since that was tabled a couple of months ago, and the budget year is ending, that remains tabled.

5. Vivian asked a question regarding the Profit and Loss Budget Overview for the month. The category of Capital Outlay totaled \$6000. But, within that category is Loan Payment Account with the amount of \$38,856.96. Mike said that the Loan Payment Account was listed incorrectly as part of Capital Outlay, as it does not belong in that category.
6. Ed moved to accept the report; Sharon seconded. Motion passed 4-0.

**Approval of Accounts Payable.** Wayne, Ed and Sharon signed checks. Sharon moved to accept the bills; Ed seconded. Motion passed 4-0.

## Old Business

1. **Third Reading of 2023-2024 Budget.** Board members reviewed the updated 2023-2024 Budget Proposal. Questions were asked and answered. A few typos were noted that Hans will correct before Wayne signs it. With that agreement, Vivian moved to approve the third reading; Sharon seconded. Motion passed 4-0.
2. **Station 2 Updates**
  - o Water System Updates (Mike, Wayne, Hans). Concrete pads are done, and Hans has the details on the size of the structure needed. Kerry asked if the water in the tank would be potable; Wayne said there would be a UV filter that the water will run through before going into the building. The water will originally be drawn from the creek.
3. **Streamline Web Service.** John Aronhalt is spelled incorrectly on website.. Also, There is not [firechief@elsiefire.org](mailto:firechief@elsiefire.org) email account. Mike said people have supposedly sent emails to that non-existent site.
4. **Follow-up on the various grants. (Mike).** The Forestry grant staffing began this week. The burn ban starts tomorrow, so staffing will be especially helpful.

## New Business

1. **Election Results.** Stacy Morrison and Kerry Walsh were elected to the Board by write-in votes in the May 2023 Clatsop County elections. Beginning July 2023, they will fill Board Positions 1 and 4, respectively.
2. **Fourth of July.**
  - a. Mike reported that the 4th of July community barbecue at his home was on track. The event begins at 5 p.m., and will be a potluck. There will be a bouncy house

for the kids. At this year's event, the Firefighter's Awards will be presented.

- b. Kerry noted that in previous years he had seen his grandkids and other youth helping light the fireworks, but without safety goggles or some other safety equipment. Mike said they didn't get close enough to the fireworks to be a problem. Kerry requested that there be some basic safety protocols established for volunteers, especially children, going forward. Other Board members strongly agreed. Mike said 4-5 volunteers were needed.
  - i. One idea was to ask the cadets to do it. Mike said sometimes they leave before the show.
  - ii. Another idea was to ask for volunteers on the Facebook page in advance.
  - iii. Mike will also see if any of the adult fire volunteers would help.
  
- c. Regarding safety protocols, the following was agreed on:
  - i. All volunteers will be outfitted with safety goggles, earplugs, and turnout coats
  - ii. Kerry will try to obtain PPE from his company.
  - iii. Underage volunteers can be used, but only as loaders, not lighters.
  
- d. Kerry also asked if there could be a fire truck parked in the field that the kids could climb around on, as they do at the school events.
  
- e. Budget needed for the event was discussed. Mike asked for \$1000. Ed moved to approve the request; Wayne seconded. Motion passed 4-0.

### **Good of the Order**

1. Hans reported that, on June 25, he and Sue Robinson are getting married at Station Two, and everyone is invited. Saturday they are setting up during training at 9 a.m. The rehearsal is at 10:30. Hans is providing pizza for anyone who shows up to help set up.
  
2. Wayne accepted the septic permitting paperwork from Ed, including maps. He will talk to TJ about using his excavator to dig the test hole.
  
3. Mike reported on an issue he has been dealing with where someone reported alleged safety violations to OSHA. The complaint was that the junior firefighters had inadequate training, were going on top of roofs of burning structures, and wearing SCBAs inside live fire situations. Mike replied to the complaints with accurate information to resolve the stated concerns. He received a reply from OHSA saying they were closing the case and that they had no further concerns.
  
4. Mike had a workman's comp claim on Memorial Day. He was stuck with an IV needle. The patient and Mike both tested negative for all diseases.

5. John Aronhalt's niece works for Washington County, and we received several surplus items including roof saw, circular saw.
6. The group presented a thank-you card and a cake to Ed and Sharon, with thanks for their years of service as Board members.

### **Adjourn**

Ed moved to adjourn the meeting. Sharon seconded. The meeting adjourned at 9 p.m.