



## **ELSIE - VINEMAPLE R.F.P.D. # 11**

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### **Elsie-Vinemapple Rural Fire Protection District Board of Directors Meeting June 21, 2022 Minutes**

#### **Pledge of Allegiance**

**Board members present:** Wayne Carmichael (Chair), Ed VanDyke, Sharon VanDyke (Vivian McCann , TJ Hecox absent)

**Fire Department members present:** Mike Wammack, Hans Mulder

**Wayne opened the meeting at 7:10 p.m.**

**Reading and approval of May 17,2022 minutes:** Wayne read the minutes from May 17, 2022. Ed moved to accept the minutes; Sharon seconded. Motion passed 3-0

**Budget report/vote:** Hans provided a budget update. Sharon moved to accept; Ed seconded Motion passed 3-0.

**Review and Pay Bills/Vote.** Ed and Sharon signed checks. Ed moved to pay the bills; Sharon seconded. Motion passed 3-0.

#### **Old Business**

- 1. Third reading of the 2022-2023 EVRFPD Budget.** Members reviewed Forms LB-10, LB-20, and LB-30 as presented by Mike and Hans. The discrepancy noted between the Materials and Services line item as published in the budget, versus the total Materials and Services as itemized in the budget forms, noted in our May board meeting, was reviewed, and discussed in this Third Reading. The following corrected updates were presented and explained by Mike and Hans:
  - a.** In the new 2022-2023 published budget, the final numbers are recorded in LB 11, not LB 10 as in prior years.
  - b.** The difference in numbers as reported in the Public Notice was due to two initial budget report errors: 1) our 2022-2023 budget has a significant amount of grant monies included-most of which are not yet funded, but are required to be included. The reason for this is that if such funds are not included in the budget

and the funds are awarded, we cannot spend them. The discrepancy occurred when only 5% of the grant amounts were put in the budget instead of 100% (5% is the Dept cost share in case the funds are awarded and expended). 2) The second discrepancy was due to the budget contingency fund of \$5,500 not being included in the LB 10 and LB30 form but it was included in the LB1.

- c. When these corrections were discovered and corrected the final budget for 2022-2023 is \$1,233,065.35.

\*\*Following extended discussion Sharon moved to accept the amended 2022-2023 EVFRD budget and Ed seconded. Motion passed 3-0. Vivian and Tj did not vote but explanations and revised budget were provided.

2. **Update on Station 2:** Mike and Wayne met with the neighbor to the North of station 2. He is willing to work with EVFRD to allow access to the water location on the corner of his property. Mike and Wayne also met with Hillsboro plumbing service (HPS) to go over possible costs and water service types for making the water connections and water use. Mike will report on estimates he receives from Hillsboro plumbing.
3. **Zoom Updates - Use of Starlink:** Nothing new was reported by Mike.
4. **Stipends for Primary Department Volunteers:** Ed asked this item to be moved to the August Board meeting when a full Board number will be present.
5. **Followup to doing spot reviews of incident reports, for possible billing.** No new incidents that might be billed were reported by Mike.

### **New Business**

- 1) Mike presented a proposal to request funded for two items: a LOSAP retirement fund for current Firefighters and a scholarship fund for intern Firefighters. The amounts are to be based on a \$200 per year amount when a firefighter meets a certain number of callouts (5) plus \$3.50 for each callout a firefighter responds to. For the current 13 firefighters in 2021 this amount would be \$4,129.50. The funds would be deposited with Oregon Fire District Directors Association, until the firefighter withdraws them. For the scholarship fund for intern firefighters the amount would be the base of \$200 plus \$3.50 per callout. The funds would be set up with the Oregon Scholarship Fund to be used for education costs after graduation. For the five current interns in 2021 this means a \$1000 base amount plus \$1,018.50 for callouts. Total \$2,018.50. Discussion followed and Ed moved to allow the request, Sharon seconded, and the motion passed 3-0.
- 2) Mike reported the State Fire Marshal had not issued a permit yet for our annual fireworks but we did have the permit for the fireworks sale and set up at Bakers parking lot. Mike asked for funding for the BBQ and fireworks. Ed moved to allow up to \$800 be spent, Sharon seconded, Motion passed 3-0.
- 3) Mike reported the Oregon Fire Marshal has issued a grant program to improve fire response for upcoming fire seasons. The Banks Fire Chief and Mike put in a grant proposal and if funded EVFRD would receive \$35,000 plus \$2,100 in administrative costs. No vote was taken, and details will be worked out if funds are received.

### **Good of the Order**

None reproted

**Adjourn**

Ed moved to adjourn; Sharon seconded. The motion passed 3-0, and the meeting adjourned at 9:25 p.m.