



ELSIE - VINEMAPLE R.F.P.D. # 11

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Elsie-Vinemaple Rural Fire Protection District Board of Directors Meeting May 16, 2023 Minutes

Pledge of Allegiance

Board members present: Wayne Carmichael (Chair), Vivian McCann, Ed VanDyke, Sharon VanDyke

Fire Department members present: Mike Wammack, Hans Mulder

Community Members present: Sue Robinson

Wayne opened the meeting at 7:30 p.m.

Approval of April minutes:

Vivian read the March minutes. Ed moved to approve as written; Sharon seconded. The motion was approved 4-0.

Treasurer's Report. Hans presented the budget report. Ed moved to accept; Vivian seconded. Motion passed 4-0.

Approval of Accounts Payable. Wayne and Sharon signed checks. Vivian moved to accept the bills; Sharon seconded. Motion passed 4-0.

Old Business

- 1. Second Reading of 2023-2024 Budget.** Board members reviewed the updated 2023-2024 Budget Proposal. The updated proposal included a YTD accounting for each line item for comparison purposes. Questions were asked and answered. Ed moved to approve the second reading; Sharon seconded. Motion passed 4-0.
- 2. Action item to close April 18 budget report.** Mike sent a corrected report out to us by email. Vivian moved to accept the April budget report as amended; Ed seconded. Motion passed 4-0.

3. Station 2 Updates

- Water System Updates (Mike, Wayne, Hans). Concrete will be poured tomorrow for the pad for the water tank and the pump house.
- Ed will bring all the paperwork for the septic permitting to the next meeting, as he will be stepping down from the Board.

4. Streamline Web Service

Streamline has voided the April invoice for \$50, to account for our late startup in Nov 2022. Streamline has confirmed that our contract with them includes a domain name when we use elsiefire.specialdistrict.org. Thus, we will cancel the other domain name accounts. Beginning May 1, 2023, we will pay Streamline annually. Vivian will note on the website that elsiefire.org has been replaced by elsiefire.specialdistrict.org.

5. Follow-up on the various grants. (Mike)

- We have received another Summer Staffing Grant from the Oregon State Fire Marshall. We will receive \$24,000 which, added to the remaining funds of \$11000 from last year, totals \$35000.

New Business

Policy Manual. Our current policy manual dates back to 2006. Mike provided a copy of the Banks FD policy manual, and our Board may wish to review that. Wayne proposed that we table this until the change in Board membership in July.

Good of the Order

1. The June meeting date will change from June 20 to June 13.
2. Mike noted that it is already very dry, and it's looking like it could be a bad fire year. A burn ban is already in effect. Wayne has measured about 80 inches of rainfall so far this year, beginning at the end of October.

Adjourn

Ed moved to adjourn the meeting. Sharon seconded. The meeting adjourned at 8:30 p.m.