



ELSIE - VINEMAPLE R.F.P.D. # 11

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Elsie-Vinemapple Rural Fire Protection District Board of Directors Meeting February 15, 2022 Minutes

Pledge of Allegiance

Board members present: Wayne Carmichael (Chair), TJ Hecox, Vivian McCann, Ed VanDyke, Sharon VanDyke

Fire Department members present: Mike Wammack, Hans Mulder

Wayne opened the meeting at 6:03 p.m.

Reading and approval of December 2021 minutes: Wayne read the minutes from the December 16 meeting. Ed moved to approve the minutes; Sharon seconded. The motion passed unanimously. (There were no minutes from the January meeting, as that meeting was canceled due to illness.)

Budget report/vote: Hans provided a budget update. Mike provided information regarding 3 grants from AFG (FEMA's Assistance to Firefighters Grant program), all of which have been written by Marc Reckmann (Cannon Beach Fire Chief):

1. A grant for radios has been applied for and awarded to the South Clatsop County rural departments, including Cannon Beach, Seaside, Hamlet, Gearhart, and Elsie-Vinemapple departments. Elsie-Vinemapple will receive up to \$257,600, and our 5% co-pay for this is \$12,920. Some of the new radios have already been ordered, and others will be ordered soon.
2. A grant for SCBAs has been applied for, and we will find out in the Fall if we receive it. If awarded, funding of about \$264,000 will be available in early 2023, and our 5% contribution will be about \$13,000. Cannon Beach Chief is writing the grants.
3. A grant for a new tender has also been applied for as well. Anticipated cost is about \$650,000. If received, these funds would be available in 2024, at which time we would need to pay our 5% of about \$32,500.

Review and Pay Bills/Vote. Checks were signed by Ed, Sharon, Wayne, and TJ. Ed moved to accept bill signing, Tj seconded. Motion passed unanimously.

Old Business

1. **Updates on Station 2:**
 - a. Hans reported that the first round of mud/taping is almost finished. Will need two more, then texturing.
 - b. TJ has contacted the County regarding septic, and they will send someone out to help us assess options. First, we need to ascertain where the water is coming from.

2. **EVRFPD Website updates.** Wayne has been working with Jachin to learn how to operate the website, and reports that the online tutorials are very helpful. He has already added a couple of maps. Ed has the passwords for the site admin and will send them to the other members so we can all proceed with the self-tutorials. Jachin has been ill, so no additional training sessions are on the calendar at this time.

New Business

1. **Zoom as a meeting option.** Other local area Boards utilize Zoom as an option for attendance in cases when members are unable to attend in person. The group agreed to be open to this option on a case-by-case basis. For this meeting, Vivian attempted to join by Zoom, but the internet connection was unstable so she joined by phone instead. The internet stability would need to be resolved for Zoom to be a viable option.

2. **Board assistance with financials:**
 - a. Hans provided a partial list of steps he takes in working on financial matters each month, and will add to the list and send out a more comprehensive list later this week.
 - b. Hans provided clarification of the various accounts in use:
 - i. Checking account
 - ii. Savings account (money market account)
 - iii. Construction account (second money market account)
 - iv. Construction loan account
 - v. Facilities and Equipment account (third money market account)
 - vi. Maintenance account (used by Mike and Hans for smaller and more immediate needs, as well as WOE so that bill gets paid on time)
 - vii. NV alert (associated with Nehalem Valley alert, a 503c3 designed for the community, to provide aid for community members. Not been in use for 5-7 years.
 - c. There is also a Department credit card used by Mike and Hans.

Wayne suggested the Board members review the list provided by Hans and each come to the next meeting with ideas for 3 tasks we could help with, and 3 tasks we might not want to help with. Hans opposes sharing financial management. This will be a discussion item at the March meeting.

Good of the Order

1. Wayne asked for clarification regarding the boundary line between Station 1 and an adjacent property. Mike reported the current boundary presents no issues for parking or other problems for the Dept.
2. Hans reported he would be out for 2-6 weeks for recovery from a medical procedure.
3. Hans shared a thank you note the Department had received from a motorist aided by EVRFPD in December. The motorist sent a \$500 donation with his note, and offered to hold a BBQ fundraiser for EVRFPD as well. Hans had drafted a reply letter and asked for Board help in finalizing it. Vivian volunteered to help, and will share the revised letter with the Board when it's ready.
4. Mike reported that the Firefighters' Assn is holding a fundraiser to help subsidize the Department's share of the new radios.

Adjourn

Vivian moved to adjourn; Ed seconded. The motion passed unanimously, and the meeting adjourned at 6:54 p.m.