



ELSIE - VINEMAPLE R.F.P.D. # 11

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Elsie-Vinemaple Rural Fire Protection District Board of Directors Meeting March 21, 2023 Minutes

Pledge of Allegiance

Board members present: Wayne Carmichael (Chair), Ed VanDyke, Sharon VanDyke

Absent: Vivian McCann, TJ Hecox

Fire Department members present: Mike Wammack

Community Members present: None

Wayne opened the meeting at 7:30 p.m.

Approval of February minutes:

Wayne read the February 21, 2023 minutes. Sharon requested change in minutes to reflect that Ed would not be standing for the Board when his term expires in May. Ed moved to approve as edited; Sharon seconded. The motion was approved unanimously (3-0).

Budget report/vote:

1. The March budget was presented by Mike. Mike submitted a new budget report printout using an Excel file printout. This format seemed to work better for showing where expenses are located. Sharon moved to accept the budget report; Ed seconded. Motion passed (3-0)

Approval of accounts payable/vote.

Wayne and Ed reviewed the bills and signed checks. Mike questioned payment of the \$224 for our domain name to National Domains since we are now using Streamline for our web site.

Wayne agreed to withhold sending payment and will check with Streamline to see if using their service means we are covered for our domain name.

Sharon moved to accept payments; Ed seconded. Vote 3-0.

Old Business

- 1) **Action item to close Dec budget report was discussed.** Board agreed to have Mike write a note explaining how a balanced report was edited and we will enter that into the record at our April Board meeting.
- 2) **Updates Station 2.**

- a. Septic System Updates. We are still waiting for a dry period to redig test perc pits and then move to the permit request.
 - b. Water System Updates. No updates reported.
2. **Station I Roof Repair**. Contract has been signed and we are scheduled for a June start.
3. **Streamline Web Service**. The March payment was made before we could use the rebate Streamline allowed us. Wayne checked with Chris from Streamline, and they have now voided our April payment. See attached receipt. We should now decide about prepaying for the entire year beginning with May. This would avoid getting a monthly invoice and dispersing monthly checks.
4. **Follow-up on Grants**.
True North 3000 gal. pumper/tanker purchase: Mike will meet at the Banks FD, on April 6-7 to finalize the truck details and release the order purchase. The bid process is going through Source Wells and Spartan.
5. **Annual Award Banquet**. Following discussion on Camp 18 cost (\$150/hr) and late date, it was decided to postpone the awards banquet until 2024. We will instead upgrade the July 4 event, food wise and include an awards event.
6. **Oregon College Fund discussion and LOSAP distribution**, Mike updated on the OCF distribution. Payments have been made to LOSAP.
7. **May election candidate application for our two Board positions that are up for refilling**. Both Sharon (position 4) and Ed (position 1) have decided not to renew their candidacy. We will need a replacement for position 1 and 4. No suggestions were made.

New Business

- 1) Adoption of Resolution # 032123A. Expenditure of funds from the Office of State Fire Marshal (OSFM) for wildfire staffing for the 2022 wildfire season. Mike submitted the resolution, it was discussed and accepted. Mike reported that the \$11,000 balance from this grant can be kept and used in 2023.
- 2) Thank you letter to Banks Fire District #13 for their transfer to EVFRD of the Freightliner pumper/tanker #3423. Edited letter was accepted and sent. Wayne reports Banks received the letter, and it was presented to the Board at their April meeting.
- 3) Using Banks FD agenda report as a template are there any suggestions for EVFRD. Wayne noted possible items for EVFRD to consider: 1) have Chief sign checks prior to Board meeting and Board reviews and approves. 2) Use a binder to compile materials needed for each Board member and tab it for quick review during the meeting. No conclusions were made.

Good of the Order

- 1) Mike reported that 4 cadets took an EMA (Emergency Medical Response) training program at Banks FD. Everyone passed.

Adjourn

Ed moved to adjourn the meeting. Sharon seconded. The meeting adjourned at 9 p.m.